



Greater Cincinnati Federal Executive Board

2015 Federal Service Excellence Awards

"Dedication, Pride and Performance"

On behalf of the Federal Executive Board, Federal Service Excellence Awards Committee, we would like to extend to you this special invitation to attend the Federal Service Excellence Awards Program – *"Dedication, Pride and Performance"* This is the one opportunity we have each year, as a Federal community, to publicly honor our employees for their outstanding performance.

Date: **April 22, 2015**

Location: **Receptions**
1379 Donaldson Hwy
Erlanger, Kentucky 41018
(9 miles from downtown Cincinnati)

Time: **8:00am – 9:00am Registration & Breakfast Buffet**
(Chef's assorted pastries & fine baked goods, fresh fruit display scrambled eggs with chives & aged cheddar, seasoned home fries, buttermilk biscuits and sausage gravy, sausage patties and assorted juices, coffee and teas)

9:00am - Awards Ceremony

Registration Fee: **\$14.95**

Please publicize this important program within your agency and encourage your employees to attend. Let's all plan to be present and give special recognition to our nominees. A list of the nominees and their agencies is attached.

The Comptroller General specifically authorizes agencies to pay for the cost of nominees and award recipients attending a luncheon sponsored by the FEB in their honor. We encourage you to sponsor your agency's nominees in order to reduce the cost to all attendees and to bestow special honor on your nominee(s). This gesture underscores the importance of the Program and the commitment to excellence that it represents.

A reservation form similar to the one attached should be completed and mailed with \$14.95 by close of business, April 10, 2015.

Federal Service Excellence Awards
“Dedication, Pride and Performance”
April 22, 2015

Receptions
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Erlanger, Kentucky 41018

(9 miles from downtown Cincinnati)

Name: _____

Number of reservations: _____ Amount enclosed: _____ (\$14.95 each)

Agency: _____

Email: _____

Indicate special accommodations needed. (Requests will be addressed on a case-by-case basis.)

List the Agency with which you would like to be seated:

Make checks and money orders payable to: ***Federal Executive Board.***

Please return this form and fee(s) to reach the address below by close of business, ***April 10, 2015*** to:

The Greater Cincinnati Federal Executive Board
1-116 John Weld Peck Federal Building
550 Main Street
Cincinnati, Ohio 45202